



**SATS Ltd.**  
(Incorporated in the Republic of Singapore)  
(Company Registration No. 197201770G)

---

**ANNUAL GENERAL MEETING TO BE HELD ON 24 SEPTEMBER 2020**

---

1. **Background.** SATS Ltd. (the “**Company**” or “**SATS**”) refers to:
  - (a) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
  - (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”) which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies;
  - (c) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020 and 22 June 2020) which provides additional guidance on the conduct of general meetings during the period from 27 March 2020 to 30 September 2020; and
  - (d) its announcement of 29 May 2020 stating, *inter alia*, that it would make use of the automatic time extension of 60 days provided by Singapore Exchange Regulation to issuers with financial year-ends on or before 31 March 2020 to hold their annual general meetings.
2. **Date, time and conduct of Annual General Meeting.** SATS is pleased to announce that pursuant to the Order, its Annual General Meeting (“**AGM**”) will be convened and held by way of electronic means on **Thursday, 24 September 2020 at 11.00 a.m.** (Singapore time). Our Chairman, Ms Euleen Goh, will conduct the proceedings of the AGM.
3. **Notice of AGM and proxy form.** The Notice of AGM and proxy form will be sent to shareholders solely by electronic means via publication on the Company’s website and will also be made available on the SGX website<sup>1</sup>. **Printed copies of these documents will not be sent to shareholders.**

---

<sup>1</sup> The Notice of AGM and proxy form may be accessed on the Company’s website at the URL <https://www.sats.com.sg/AGM2020> and on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.



4. **No personal attendance at AGM.** Due to the current COVID-19 situation in Singapore, **shareholders will not be able to attend the AGM in person.**
5. **Alternative arrangements for participation in the AGM.** Shareholders may participate in the AGM by:
  - (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
  - (b) submitting questions in advance of the AGM; and/or
  - (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the AGM by shareholders, including CPF and SRS investors, are set out in the Appendix to this announcement. In addition, CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on 14 September 2020.**

6. **Pre-registration.** Shareholders, including CPF and SRS investors, can pre-register at the pre-registration website at the URL <https://www.sats.com.sg/AGM2020> **from 11.00 a.m. on 26 August 2020 up to 11.00 a.m. on 21 September 2020** to enable SATS to verify their status as shareholders.

**Please note that the pre-registration website and live audio-visual webcast are not supported by Internet Explorer. Shareholders are advised to use the following browsers/versions for pre-registration and to access the live audio-visual webcast:**

- **Chrome version 74 and above**
- **Safari 12.1.2 and above**
- **Microsoft Edge Chromium 80 and above**

7. **Persons who hold shares through relevant intermediaries.** Persons who hold SATS shares through relevant intermediaries (as defined in section 181 of the Companies Act, Chapter 50), other than CPF and SRS investors, and who wish to participate in the AGM by:
  - (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
  - (b) submitting questions in advance of the AGM; and/or
  - (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM,



should contact the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

8. **Annual Report 2019-20 and Letter to Shareholders.** The Annual Report 2019-20 and the Letter to Shareholders dated 26 August 2020 (in relation to the proposed renewal of the mandate for interested person transactions and the proposed renewal of the share purchase mandate) have been published on the Company's website, and may be accessed as follows:

- (a) the Annual Report 2019-20 may be accessed at the URL <https://www.sats.com.sg/AGM2020>; and
- (b) the Letter to Shareholders dated 26 August 2020 may be accessed at the URL <https://www.sats.com.sg/AGM2020>.

The above documents will also be made available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

**Printed copies of these documents will not be sent to shareholders.**

9. **Key dates/deadlines.** In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key dates	Actions
<b>11.00 a.m. on 26 August 2020 (Wednesday)</b>	<p>Shareholders may begin to pre-register at the URL <a href="https://www.sats.com.sg/AGM2020">https://www.sats.com.sg/AGM2020</a> for live audio-visual webcast/live audio-only stream of the AGM proceedings, for submission of questions in advance and for appointment of the Chairman of the Meeting as proxy.</p> <p><b>Please note that the pre-registration website and live audio-visual webcast are not supported by Internet Explorer. Shareholders are advised to use the following browsers/versions for pre-registration and to access the live audio-visual webcast:</b></p> <ul style="list-style-type: none"><li>• <b>Chrome version 74 and above</b></li><li>• <b>Safari 12.1.2 and above</b></li><li>• <b>Microsoft Edge Chromium 80 and above</b></li></ul>



<b>5.00 p.m. on 14 September 2020 (Monday)</b>	Deadline for CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
<b>11.00 a.m. on 21 September 2020 (Monday)</b>	Deadline for shareholders to: <ul style="list-style-type: none"> <li>• pre-register for live audio-visual webcast/live audio-only stream of the AGM proceedings;</li> <li>• submit questions in advance; and</li> <li>• submit instruments appointing the Chairman of the Meeting as proxy.</li> </ul>
<b>11.00 a.m. on 23 September 2020 (Wednesday)</b>	Authenticated shareholders will receive an email on how to access the live audio-visual webcast and live audio-only stream of the AGM proceedings (the “ <b>Confirmation Email</b> ”).  Shareholders who do not receive the Confirmation Email by <b>11.00 a.m. on 23 September 2020</b> , but have registered by the 21 September 2020 deadline, should contact our Share Registrar, M & C Services Private Limited, at +65 6228 0506 or via email at <a href="mailto:gpe@mncsingapore.com">gpe@mncsingapore.com</a> before 7.00 p.m. on 23 September 2020 or between 8.00 a.m. and 10.00 a.m. on 24 September 2020.
<b>Date and time of AGM - 11.00 a.m. on 24 September 2020 (Thursday)</b>	Click on the link in the Confirmation Email and follow the instructions to:- <ul style="list-style-type: none"> <li>(a) access the live audio-visual webcast of the AGM proceedings; or</li> <li>(b) call the toll-free telephone number to access the live audio-only stream of the AGM proceedings.</li> </ul>

10. **Further information.** For more information, shareholders can refer to the FAQs on the Company’s website at the URL <https://www.sats.com.sg/AGM2020> or email us at [sats\\_ir@sats.com.sg](mailto:sats_ir@sats.com.sg).
11. **Important reminder.** Due to the constantly evolving COVID-19 situation in Singapore, we may be required to change our arrangements for the AGM at short notice. Shareholders should check the Company’s website at the URL <https://www.sats.com.sg/AGM2020> or the SGX website at the URL <https://www.sgx.com/securities/company-announcements> for the latest updates on the status of the AGM.



SATS would like to thank all shareholders for their patience and co-operation in enabling the Company to hold the AGM with the optimum safe management measures amidst the current COVID-19 pandemic.

**BY ORDER OF THE BOARD**

S. Prema  
Company Secretary

26 August 2020  
Singapore



## APPENDIX

### Steps for pre-registration, pre-submission of questions and voting at the AGM

Shareholders will be able to observe and/or listen to the AGM proceedings through a live audio-visual webcast or live audio-only stream via their mobile phones, tablets or computers, submit questions in advance of the AGM and vote by appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	Pre-registration	<p>Shareholders, including CPF and SRS investors, can pre-register at the pre-registration website at the URL <a href="https://www.sats.com.sg/AGM2020">https://www.sats.com.sg/AGM2020</a> from 11.00 a.m. on 26 August 2020 up to 11.00 a.m. on 21 September 2020 to enable SATS to verify their status as shareholders.</p> <p>Please note that the pre-registration website and live audio-visual webcast are not supported by Internet Explorer. Shareholders are advised to use the following browsers/versions for pre-registration and to access the live audio-visual webcast:</p> <ul style="list-style-type: none"><li>• Chrome version 74 and above</li><li>• Safari 12.1.2 and above</li><li>• Microsoft Edge Chromium 80 and above</li></ul> <p>Following the verification, authenticated shareholders will receive an email on how to access the live audio-visual webcast and live audio-only stream of the AGM proceedings by <b>11.00 a.m. on 23 September 2020</b> (the “Confirmation Email”).</p> <p>Shareholders who do not receive a Confirmation Email by <b>11.00 a.m. on 23 September 2020</b>, but have registered by the 21 September 2020 deadline, should contact our Share Registrar, M &amp; C Services Private Limited, at +65 6228 0506 or via email at <a href="mailto:gpe@mncsingapore.com">gpe@mncsingapore.com</a> before 7.00 p.m. on 23 September 2020 or between 8.00 a.m. and 10.00 a.m. on 24 September 2020.</p>
2.	Submit questions in advance	<p>Shareholders will not be able to ask questions at the AGM live during the webcast or audio-stream, and therefore it is important for shareholders to pre-register and submit their questions in advance of the AGM.</p>



		<p><b>Submission of questions.</b> Shareholders, including CPF and SRS investors, can submit questions related to the resolutions to be tabled for approval at the AGM or on the Company’s business and operations, in advance of the AGM, in the following manner:</p> <p>(a) <b>Via pre-registration website.</b> Shareholders who pre-register to observe and/or listen to the AGM proceedings may submit their questions via the pre-registration website at the URL <a href="https://www.sats.com.sg/AGM2020">https://www.sats.com.sg/AGM2020</a>.</p> <p>(b) <b>Via email.</b> Shareholders may submit their questions via email at <a href="mailto:sats_ir@sats.com.sg">sats_ir@sats.com.sg</a>.</p> <p>(c) <b>By post.</b> Shareholders may submit their questions by post to the Company’s Share Registrar, M &amp; C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902.</p> <p>When sending in your questions via email or by post, please also provide us with the following details:</p> <ul style="list-style-type: none"> <li>• your full name;</li> <li>• your address; and</li> <li>• the manner in which you hold shares in SATS (e.g., via CDP, CPF, SRS and/or scrip).</li> </ul> <p><b>Deadline to submit questions.</b> All questions must be submitted by <b>11.00 a.m. on 21 September 2020</b>.</p> <p><b>Addressing questions.</b> The Company will address all substantial and relevant questions received from shareholders by publishing our responses to such questions on the Company’s website at the URL <a href="https://www.sats.com.sg/AGM2020">https://www.sats.com.sg/AGM2020</a> and on SGXNet prior to the AGM on 24 September 2020.</p> <p><b>Minutes of AGM.</b> The Company will publish the minutes of the AGM on the Company’s website and on SGXNet.</p>
3.	<b>Submit instruments appointing a proxy to vote</b>	<p><b>Appointment of Chairman of the Meeting as proxy.</b> Shareholders (whether individual or corporate) who pre-register to observe and/or listen to the AGM proceedings and wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the Meeting as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions on the instrument appointing a proxy.</p>



		<p><b>Specific voting instructions to be given.</b> Where shareholders (whether individual or corporate) appoint the Chairman of the Meeting as their proxy, they must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the instrument appointing a proxy, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.</p> <p><b>Manner of appointment.</b> Shareholders can submit an instrument appointing the Chairman of the Meeting as proxy in the following manner:</p> <ul style="list-style-type: none"><li>(a) <b>By post or via email.</b> Shareholders may submit proxy forms by post or via email.</li><li>(b) <b>Via pre-registration website.</b> Shareholders who pre-register to observe and/or listen to the AGM proceedings (other than CPF and SRS investors) may also appoint the Chairman of the Meeting as proxy via the pre-registration website at the URL <a href="https://www.sats.com.sg/AGM2020">https://www.sats.com.sg/AGM2020</a>.</li></ul> <p>CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by <b>5.00 p.m. on 14 September 2020</b>.</p> <p><b>Method of submission.</b> Instruments appointing a proxy must be submitted in the following manner:</p> <ul style="list-style-type: none"><li>(a) if submitted by post, be lodged with the Company's Share Registrar, M &amp; C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902; or</li><li>(b) if submitted electronically:<ul style="list-style-type: none"><li>(i) be submitted via email to the Company's Share Registrar at <a href="mailto:gpe@mncsingapore.com">gpe@mncsingapore.com</a>; or</li><li>(ii) be submitted via the pre-registration website at the URL <a href="https://www.sats.com.sg/AGM2020">https://www.sats.com.sg/AGM2020</a>,</li></ul></li></ul> <p>in each case, by <b>11.00 a.m. on 21 September 2020</b>.</p>
--	--	---





		<p>A shareholder who wishes to submit an instrument appointing a proxy by post or via email must first download, complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above. The proxy form may be downloaded from the Company's website at the URL <a href="https://www.sats.com.sg/AGM2020">https://www.sats.com.sg/AGM2020</a> and on the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.</p> <p><b>Due to the current COVID-19 situation in Singapore, shareholders are strongly encouraged to submit completed instruments appointing a proxy electronically via email or via the pre-registration website at the URL <a href="https://www.sats.com.sg/AGM2020">https://www.sats.com.sg/AGM2020</a>.</b></p>
--	--	---