

	FORM OF TENDER	Tender No: CT2106Q007
DESCRIPTION: TENDER FOR DELIVERY, SUPPLY AND SERVICING OF TYRES IN SATS MAINTENANCE CENTRE (SMC) FOR THE PERIOD 01 AUGUST 2021 TO 31 DECEMBER 2023 (WITH AN OPTION FOR EXTENSION FOR ANOTHER TWO (2) YEARS)		
TENDER CLOSING DATE & TIME: 30 June 2020 – 1200hrs, Singapore Time		Upon submission of tender, the Tenderer shall be deemed to have accepted unconditionally and without qualification all the terms and conditions in the Tender Documents. <div style="text-align: center;"> Secretary, Tenders Committee (Non-Foodstuff & Other Equipment) Helen Li </div>
TENDER VALIDITY: UNTIL 9 MONTHS FROM TENDER CLOSING DATE		
TENDERER'S FULL BUSINESS/CORPORATE NAME AND ADDRESS		
TENDERER'S GOODS AND SERVICES TAX REGISTRATION NO: <i> Please state "NA" if not applicable.</i>		
TENDERER'S CONTACT PERSON'S NAME, TELEPHONE NO, FAX NO AND EMAIL ADDRESS		

To: the Company

Words and expressions used in this Form of Tender (which expression when used herein shall include all schedules hereto) shall bear the meanings set out in the Conditions of Tender.

Having examined and fully understood the Tender Documents including without limitation the Conditions of Tender, the Agreement and the [Supplier Code of Conduct](https://www.sats.com.sg/docs/default-source/tender-documents/sats-supplier-code-of-conduct.pdf), and assessed all matters and things as may be relevant hereto, we, the Tenderer, hereby irrevocably make an offer to the Company to provide the goods and/or services to the Company as comprised in the Project and more particularly described in the contract specifications, on the terms and conditions set out in the Tender Documents including without limitation the Agreement and the contract specifications, at the pricing and terms as set out in this Form of Tender and the Supplier Code of Conduct at <https://www.sats.com.sg/docs/default-source/tender-documents/sats-supplier-code-of-conduct.pdf>.

We confirm that we have not relied on any representation or warranty from or made on behalf of the Company in submitting this tender, other than as expressly stated in the Tender Documents.

We confirm that the pricing set out in this Form of Tender is firm and not subject to any adjustment or fluctuation during the contract term.

We agree and undertake that our offer herein shall remain irrevocable and open, valid and binding upon us from the date of submission of this our tender until 9 months after the Tender Closing Date, and that the Company may by written notice to us accept our offer herein at any time before the expiration of such period.

Tenderer's business/company stamp
signatory

Signature of Tenderer or its authorised

Date

Full Name and Designation of Tenderer's
authorised signatory

Nb. No changes are permitted to be made to the terms contained in this Form of Tender.

Schedule to the Form of Tender

INSTRUCTIONS TO TENDERER:

- A Please complete in full and attach as a Schedule to your Form of Tender to be submitted to the Company, all documents marked under Appendix C and Appendix E.
- B The Tenderer shall submit their Bid by email to the dedicated secure email address at CPTM_Procurement@sats.com.sg no later than **12noon** of the Tender Closing Date, and is **NOT** to copy (nor send to) any SATS staff in their emailed price submissions. Any price submissions via email which copy the buyer, or any other SATS employee, or any other SATS email address will be disqualified. Any submissions not sent to the secured email address at CPTM_Procurement@sats.com.sg will NOT be considered. Any tender submission after 12 Noon (GMT:8+) of the Tender Closing Date for whatever reason shall not be considered.
- The Tenderer shall in the content of written their email submissions, clearly identify their full company name, Business **UEN** (registered unique entity ID number), contact person and contact details as typed text (not graphics) in the same email body.
- The Tenderer shall clearly state their (1) **Company UEN**, (2) **SATS TENDER Reference Number** (strict **alphanumeric** code) and the (3) **Tender closing date**, (4) running sequence identification number in the submitted package of their email's subject line (header/title) for correct identification (pick up of) their emailed price submission from among the other RFQ/Tender submissions in the same mailbox at the closing date.
- Should the Tenderer wish to include any attachments in their email submission, these attachments must be in **PDF file** and in **Excel file format only**. Please note that each individual email must **not exceed 20Mb** in size and should there be multiple emails; the Tenderer shall name to identify each email of the total package accordingly. For example: submission 1of3, 2of3, 3of3 etc.
- C The Price Submission tables under Appendix C Annex B1, Appendix C Annex B2 and Appendix C Annex B3 shall be submitted by the Tenderer in both PDF file and also as Excel file formats.