

Bidding Company's full Name:
Name & email address of Person responsible:

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CT2011K021 – Appendix I
Date of submission:

Contractor's Declaration of Financial figures (evaluation) to be keyed in by the Tenderer (Bidder)

Description of required Figure/Value	UOM	3 Yrs ago	2 Yrs ago	1 Yr ago	Current Financial Year YTD + forecast (or budgeted):	Next year Forecast/budgeted :	Year after Next Forecast/budgeted:
i. Average Net Working capital amount/value	\$					NA	NA
ii. Revenue stream/order book/project pipeline	\$					NA	NA
iii. Fixed Overheads and committed (non-deferrable) long term dues/payments/debts [excluding short term loans/debts]	\$						
iv. Short Term Loans (typically loans of less than 18 months duration)	\$						NA
v. Financial Net Gearing Ratio : (Short-term debt + Long-term debt + bank overdrafts + Capital leases) ÷ shareholders' Equity [%]	%					NA	NA
vi. CAPEX to EBITDA Ratio: CAPEX ÷ EBITDA	%					NA	NA
vii. Payroll to Revenue Ratio,	%					NA	NA
viii. Cash Conversion Cycle (CCC), [Number of days]	Days					NA	NA
ix. Depreciation and Amortization charged	\$					NA	NA
x. EBIT (earnings before interest & taxes)	\$					NA	NA

SATS enquiry / Question to Bidder(Tenderer)	Tenderer to answer (✓) and provide a description of \$ value figures wherever possible		
Is there any current (or future planned use) of Invoice factoring, Supply chain financing, Reverse Factoring, Accounts Payable Financing, Accounts Receivable (AR) Financing, Order financing, merchant cash advance (Business Cash Advance), other Factoring & Financing instruments or other non-traditional alternatives?	Yes		
	No		

Description of required Figure/Value	UOM	Tenderer to Input figures	Vendor REMARKS
Bank Facility / Overdraft / Credit line amounts <u>currently</u> available [\$]	\$		
A current breakdown of :			
a. full-time employed headcount,	Pax		
b. part-time headcount,	Pax		
c. out-sourced headcount and	Pax		
d. the current number of retainers (paid a retainer fee)	Pax		

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Contractors' Profile (Contractors' Declaration)		Supplier to key in answer using the table below):		
SN	Dimensions	Yes	No	Remarks/exceptions offered
1	<u>Management process</u>			
1.1	Company Vision, Mission and Strategy is well communicated			
1.2	Provides benchmarking of offered products and services to customers			
1.3	Company Organization chart and Project Management portfolio (Experienced competent staff profiles, Project references, Business Continuity Plans etc.)			
1.4	Environmental & sustainability credentials (e.g. ISO14001, NEA reporting etc)			
1.5	Charted a road map to reduce waste in accordance to NEA tabled formats			
2	<u>Innovation (R&D)</u>			
2.1	Dedicated R&D capabilities (<i>resources, dedicated head counts, specialized lab, software, equipment etc.</i>)			
2.2	There are pending or registered Patents			
2.3	Established co-operation with research institutes, universities, external partners.			
3	<u>Capability</u>			
3.1	Documented material/work flow charts			
3.2	Documented work training records and established curriculum (learning points)			
3.3	Certified Occupational Health and Safety requirements (e.g. ISO18001 etc.)			
4	<u>Quality Management</u>			
4.1	Documented Quality system, Critical-To-Quality trees (CTQ trees) and Quality Control Plan			
4.2	Documented Procedures for release of corrective actions, preventive action plans etc.			
4.3	Periodical internal & external audits			
4.4	Document management system for records, expiry dates, batch controls, release procedures etc.			
4.5	Owns quality inspection equipment/facilities etc.			
5	<u>Logistics</u>			
5.1	Documented Contingency plans (emergency freight, minimum stock levels etc.)			
5.2	Warehouse / Infrastructure available (security, space, environment, quarantine areas etc.)			
5.3	Maintains inventory for immediate replacement of returned goods from customers (RMA process)			
5.4	Established agreements with dedicated vendors for priority freight & logistics management			

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Please list down all environmental credentials acquired by your company, notwithstanding applicability.

List of Environmental Credentials		
SN	Certificates/Awards/Compliance Standards/Other Recognitions/Achievements	Issued By
1		
2		

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