

**Provision of Transport Service for full-time and ad-hoc deployment of staff to locations island-wide - from 21 November 2022 to 20 November 2023 (With an Option for 1 more year)**

**Specifications:**

Transport service meant for full time deployment areas island wide and ad hoc deployments such as large events or small-scale assignments for both Armed & Unarmed Ops

Sn	Requirements
1	Suggested Vehicle Type (excluding driver): 4 Pax, 13 Pax, 19 Pax, 23 Pax & 40 Pax seater
2	Vendor Proposal: Vendor may propose type of vehicle & capacity for transport optimisation
3	Pick up point: Air Freight Terminal (AFT) 2 or Inflight Catering Centre 1 (ICC1) pick-up.
4	Drop-off points & Return point: Send to various sites (clustered or direct). Pick-up from same cluster or direct site and return to AFT 2 or ICC1.
5	Locations: Island wide
6	Frequency (Full Time Deployment): Twice or Thrice daily. Morning: 0430hrs or 0730hrs (Send & Pick up) <i>Exact Timing to be confirmed</i> Noon: 1400hrs (Send & Pick up) <i>Exact Timing to be confirmed</i> Evening: 1930hrs (Send & Pick up) <i>Exact Timing to be confirmed</i> 7 days a week including public holidays.
7	Frequency (Ad-hoc Deployment): To be determined by assignment
8	Notice Period (Full Time): 2 weeks' notice for <u>additional or reduced</u> transport requirements
9	Notice Period (Ad-hoc): 2 weeks' notice
10	Working seat belts (all seats)
11	Working Air conditioning
12	Administrator account that allow to make transport bookings and bill directly to SATS Security Services with the month's transport job sheet (Optional)
13	Mobile application which track rides and trace trip history. (Optional)
14	SATS Security Services will not bear any <u>maintenance, accident or running costs</u> .
15	Case where driver no show. Contractor shall bear the cost of the taxi fares or compensation of S\$500/- for failing to comply with Service level agreement (SLA)
16	In the event of vehicle breakdown, Contractor shall arrange back up transport to pick-up within 30 minutes or bear the cost of the taxi fares. (Receipt will be provided)
17	Parking fees at all Bus Bays holding area or elsewhere if any, speeding fines and any fines such as damage to public properties will be borne by the Contractor.
18	The Contractor shall provide vehicles in case of vehicular breakdown and sudden surge or last-minute demand due to operational reasons
19	The Contractor shall provide immediate coverage in cases of driver shortfall due to absenteeism.

Notes:

**Regular Trip**

1. Expected locations or estimated locations and estimated distance to each other (Up to 21 locations, island wide)
2. Estimated Passengers per Trip (from 2 to 4 in a car; up to 14 cars, 5 and above, up to 6 Coach)

**Ad-Hoc**

1. Expected Locations (Single or cluster) to be determined by assignment requirement.